



Owner: Patient: Date:  
Species: Breed: Age:  
Gender: Species:

## BOARDING POLICIES & AGREEMENT

**Please read and initial each section, indicating you understand and will abide by the following information and policies. A complete and signed form is required for boarding.**

**THIS AGREEMENT IS VALID FOR 12 MONTHS AND WILL BE KEPT ON FILE**

### Healthy Current Patients, Up-to-Date On Preventive Care

All boarding pets must be current patients of Atlantic Veterinary Hospital, up-to-date on vaccines per AVH protocols, and in good general health. For their safety:

- Puppies and kittens must be at least 16 weeks of age and have completed their vaccination series.
- Pets aged 10 years of age or older, daily medication, OR with stable, well-controlled chronic illness (such as well-managed diabetes, early kidney disease, mild heart disease, etc.) may board with us, but must have a scheduled check-in consultation and physical exam with one of our doctors within 30 days prior to boarding. Please schedule any necessary check-in appointments and plan ahead for the time required. The fee for this consultation and exam may be charged or waived at our discretion.
- Pets that are ill may qualify to be hospitalized under doctor care, but are not eligible for boarding.

### Parasite-Free

Boarding pets must be free of external parasites and had a negative fecal exam within the last 6 months. If a negative fecal parasite screen is not current, a fecal sample will need to be submitted at least 3 days prior to your boarding appointment. Boarding pets must also be current on flea prevention medication. If a pet is not current on flea prevention, or fleas or other parasites are found on a pet, he/she will be treated with flea prevention medication and the charge will be added to your invoice.

### In Case of Emergency

Our staff is not on the premises between the hours of 8:00pm-7:30am; pets are kenneled but not supervised during those hours. If your pet shows sign of illness or injury while our kennel staff is present, but the hospital is closed, the kennel staff will contact our on-call doctor. Most issues are minor and can be assessed by the doctor over the phone. If the doctor is required in attendance to provide urgent care after hours to examine and treat your pet, a \$50.00 emergency fee, plus any applicable exam and treatment fees, will be added to your invoice. Atlantic Veterinary Hospital will extend appropriate and reasonable medical/surgical treatment based on your pet's immediate needs, and we will attempt to notify you right away of any problems. In critical cases, we will change your pet's status to hospitalization within our hospital, or transfer your pet to Seattle Veterinary Specialists, a nearby 24-hour emergency facility, where care will be provided at your expense.

*I authorize the doctors and staff of Atlantic Veterinary Hospital to do whatever is necessary to stabilize my pet should an emergency situation arise. I understand that every reasonable attempt will be made to contact me or my emergency contact above. I authorize any additional emergency charges associated with my pet's care up to \$\_\_\_\_\_ (please complete).*

### Safety and Comfort of Your Pet

Not all pets adjust well to being away from home and family, and we may not be a good fit for some pets. For everyone's safety, to be eligible to board with us, dogs must be able to walk without physical assistance and exhibit good leash

walking habits (walking calmly alongside the kennel attendant without pulling or lunging). Dogs or cats may not show aggression towards our staff or other boarding pets. For their safety and for the comfort of our other hospitalized patients and boarding pets, dogs must not bark excessively or destroy bedding, facilities, or food dishes. We reserve the right to deny boarding accommodations to any pet we feel may not do well boarding with us. **We require dogs to undergo a day boarding temperament assessment prior to confirming boarding reservations.** If we determine your pet cannot board with us, we will make suggestions upon request of other boarding facilities whose environment may be more suitable for your pet.

Occasionally, due to excessive nervousness while away from home, an appetite stimulant or mild tranquilizer may be necessary to improve a pet's comfort and/or safety. We will attempt environmental changes first, but if our doctors determine medication is necessary for the safety and comfort of your pet, medication will be administered at an additional charge, and we will attempt to contact you to advise you of the situation.

Dogs boarding with us are walked off premises in the neighborhoods around the hospital. For their safety, all dogs are double-leashed and walked one at a time. Kennel attendants will use all reasonable precautions to protect and keep your pet safe. However, unforeseen accidents can occur that may result in illness, injury, or the loss of your pet.

For your pet's safety, no toys are allowed in the kennel, but toys may be provided for the kennel attendant to use during daily play time. If your pet chews and ingests the bedding or food bowls placed in his/her kennel, illness or injury may result. If your pet damages or destroys hospital property (such as a kennel mattress or hammock bed), replacement value for the damaged item(s) will be added to your invoice.

#### **Holiday/Summer Peak Boarding & Extended Stay Reservations Deposit**

A \$50.00 deposit will be charged at the time reservations are made for boarding during peak periods (around major holidays and summer) or for periods of more than 7 days. This deposit is non-refundable and non-transferrable if boarding reservations are altered or cancelled without at least 7 days' prior written notice (email or letter) before the first day of the boarding reservation.

#### **Boarding Guest Admission and Discharges**

As a hospital, we try to control the flow of our day to prioritize patients with medical appointments. Therefore, we schedule kennel staff time for the admission and discharge of boarding pets during the following times:

- Monday - Thursday - 8:30-10:00am
- Friday – 8:30-10:00am or 4:00-5:00pm
- Monday – Thursday - 5:00-6:30pm
- Saturday - 8:30am-11:30am

However, to accommodate your personal schedule, pets may be admitted or released by our nursing staff at other times during our normal business hours during a scheduled nurse appointment (\$12.00 nurse appointment charge). Please let us know when you make your boarding reservation when you would like to pick-up your pet. Pets will not be released after business hours, on Sundays, or holidays.

If your travel schedule changes, please advise us so that we may adjust our patient care and staffing schedules. If your pet is not picked up within 5 days of the scheduled date you indicated on the **Boarding Admission Form**, Atlantic Veterinary Hospital will assume the pet is abandoned and is hereby authorized to release the pet to Seattle Animal Control. You are still financially responsible for any charges associated with the boarding and care of the pet.

*I understand Atlantic Veterinary Hospital's payment policy and agree to remit full payment at the time of discharge. I agree to inform Atlantic Veterinary Hospital of any concerns I have in regard to my pet's health and wellbeing. I understand the above policies have been established to keep my pet happy and safe while I'm away.*

**Owner/Authorized Agent:** (please print) \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_